

Annual General Meeting Minutes of Recognised Tenants Association of East Central

Held at: Zoom online meeting due to Corona Virus lock down

On: Thursday 26 March 2020

At: 19.30 to 20.00

Committee members present were as follows:

Chair: Gail Kniveton

Secretary: Victor Okoh

Treasurer: Simon Donaldson

Member: Denesh Bhabuta

Member: Richard Gough

Member: Katherine Jefferiss

Member: Matt Thomas

Non-committee members in attendance: 3 – names withheld due to GDPR.

Gail Kniveton was appointed Chairperson of the meeting.

The Chairperson noted that the meeting was quorate with 10 members of 61 (16%) and accordingly opened the meeting.

Notice and proxies

A copy of the notice (**Notice**) convening the meeting was presented to those on the call and, with the consent of all members present, the Notice was taken as read.

There were no proxies appointed for the purposes of the meeting

Meeting agenda:

1. Chair's report and summary of 2019
2. Treasurer's report
3. Membership report
4. Election of Committee members
5. AOB

Resolutions

The resolutions set out in the Notice were duly proposed and voted upon and the Chairperson declared that resolutions on Election of Committee Members in the Notice had been passed on a poll as an ordinary resolution.

Committee Members for 27 March 2020 to 26 March 2021 are as follows:

| Period / | Yr 1 | Yr 2 | Yr 3 |
|-------------------|-------------------------|-------------------------|-------------------------|
| Role | Mar 18 to Mar 19 | Mar 19 to Mar 20 | Mar 20 to Mar 21 |
| Chair | Gail Kniveton | Gail Kniveton | Gail Kniveton |
| Vice Chair | Norbert Brunhuber | Norbert Brunhuber | Thomas Waterman-Smith |
| Secretary | Sarah Judge | Viktor Okoh | Katherine Jefferiss |
| Treasurer | Simon Donaldson | Simon Donaldson | Simon Donaldson |

Dec 17 to March 18 was an interim structure and not included in the 3 year term

Gail Kniveton Chair and Simon Donaldson are in their final terms in their current roles as there is a 3 year limit in the constitution (Vice and Secretary have varied)

Other business

There were no questions on the Chairs Report or the Treasurers Report.

There being no further business, the Chairperson declared the meeting closed at 20.00

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Chairperson

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(Date)



Gail Kniveton (Apr 13, 2020)